

## **RESIGNATION/RETIREMENT NOTICE**

	ALL RESIGNING/RET	IRING EMPLOYEES A	RE <u>REQUIRED</u> TO COMPLETE THIS FORM
√ (	Complete <i>Section 1</i> or <i>Section</i>		
	Electronically sign and date		
	Send the completed form to t	the Human Resources [	Department
1)	Please accept my <b>volun</b>	tary resignation as an o	employee of Lowndes County Schools. My
res	signation will be effective at t	the conclusion of my w	orkday on
(Indic	cate below reason for resign	ing from current positi	on)
_ Em	ployment in another school	system	_ Other non-educational employment
_ Relocation			P Personal, not work related
2)	Please accept my <b>volun</b> t	<b>tary retirement</b> as an e	mployee of Lowndes County Schools. My
ret	tirement will be effective at t	he end of my regularly	scheduled workday on
	Direct any subsequent o	communications to my	attention at the following address:
	Direct any subsequent o	communications to my	attention at the following address:
Mrs. Tere	e <b>Benefits</b> - If you participate in a	any employee benefit pro ources Department within	grams sponsored by Lowndes County Schools, conta 10 workdays of the date of this notice for informati
Mrs. Tere	e <b>Benefits</b> - If you participate in a	any employee benefit pro ources Department within benefit that may be a	grams sponsored by Lowndes County Schools, conta
Mrs. Tere about an policies/p	e Benefits - If you participate in a esa Wombles in the Human Reso by post-employment coverage/ programs) upon your separation	any employee benefit pro ources Department within /benefit that may be av	grams sponsored by Lowndes County Schools, conta 10 workdays of the date of this notice for informati
Mrs. Tere about an policies/p	e Benefits - If you participate in a sa Wombles in the Human Reso by post-employment coverage/ programs) upon your separation Retirement System or Public	any employee benefit pro ources Department within /benefit that may be a School Employees Reti	grams sponsored by Lowndes County Schools, conta 10 workdays of the date of this notice for informati vailable to you (pursuant to the provisions of t
Mrs. Tere about an policies/p Feacher I	e Benefits - If you participate in a sa Wombles in the Human Reso by post-employment coverage/ programs) upon your separation Retirement System or Public	any employee benefit pro ources Department within /benefit that may be a School Employees Reti ployees Retirement Syste	grams sponsored by Lowndes County Schools, conta 10 workdays of the date of this notice for informati vailable to you (pursuant to the provisions of t rement System - If you participate in the Teach
Mrs. Tere about an policies/p Feacher   Retirement	e Benefits - If you participate in a sa Wombles in the Human Resory post-employment coverage/orograms) upon your separation Retirement System or Public nt System or Public School Emps Department as soon as possib	any employee benefit pro ources Department within /benefit that may be an School Employees Reti ployees Retirement Syste le regarding your separat	grams sponsored by Lowndes County Schools, conta 10 workdays of the date of this notice for informati vailable to you (pursuant to the provisions of t rement System - If you participate in the Teach
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Mrs. Tere about an policies/p Feacher Retiremen Resources	e Benefits - If you participate in a sa Wombles in the Human Resory post-employment coverage/orograms) upon your separation Retirement System or Public nt System or Public School Emps Department as soon as possib	any employee benefit pro ources Department within /benefit that may be an School Employees Reti ployees Retirement Syste le regarding your separat	grams sponsored by Lowndes County Schools, contact 10 workdays of the date of this notice for informativallable to you (pursuant to the provisions of the pr
Mrs. Tere about an policies/p Feacher Retiremen Resources	e Benefits - If you participate in a sa Wombles in the Human Resolution post-employment coverage/orograms) upon your separation Retirement System or Public nt System or Public School Employment as soon as possib H.R. personnel at the central	any employee benefit pro burces Department within benefit that may be an School Employees Reti ployees Retirement Syste le regarding your separat I office: 229-245-2250	grams sponsored by Lowndes 10 workdays of the date of th vailable to you (pursuant to rement System - If you parem, contact Mrs. Geneasha Mion/retirement.

\*\*\*Human Resources Only\*\*\*

Date received in HR Department: